Initial Sample Delivery:

For a received initial delivery (sample delivery), we request the following procedure:

Please process the order according to the information on the delivery note.
Create a complete initial sample test report in accordance with VDA-PPF. Please include the sampling PPA Agreement and any other requested protocols, quality assurance documents, etc., as shown on the delivery note.
Alternatively, a complete initial sample test report in accordance with AIAG-PPAP, scope according to Level 3.

Mark the delivery on the delivery note and all corresponding containers with form FO-00222 "Erstmuster" If the initial sample test reports cannot be submitted in full, as tests such as corrosion tests require a certain amount of time, please send us the pre-completed initial sample test report and submit the results later. Please indicate the completion dates in the initial sample test report.
Please enclose the test reports (e.g., coating thickness reports, material certificates for raw material) and the positioned drawing, as agreed upon in the sampling coordination meeting.

Please send the documents to the following email address:
lieferantenempb@arnold-fastening.com
Based on this initial sample delivery, we will decide whether your company will be included in our delivery file for the respective product group.

An initial sample report (ISIR)/PPF or AIAG/PPAP may only be submitted if it involves a complete series process.
Unless otherwise specified in the order, we request that samples be taken according to the current sampling standard VDA Volume 2 or AIAG-PPAP Level 3.
10 parts must be measured and documented per initial sample test report.

Subsequent feasibility restrictions or those stated in the initial sample report (EMPB) that go beyond the contractually agreed offer and the associated feasibility assessment will not be accepted.

Example of the PPA Agreement:

PPA Agreement	**Part Number**	xxx	Version / Date	xxx
	Organization	xxx		

Contact information			
Information about the organization		**Information about the customer**	
Name of organization	xxx	Name of customer	xxx
Production location	xxx	Recipient location	xxx
Address	xxx	Address	xxx
Delivery location	xxx	Unloading point	
Address	xxx	Address	
Supplier number/ DUNS Code:	xxx	Order NumberPPA sam	
Report number	xxx	Report number	
Report version	xxx	Report version	